WGEA AI transparency statement

In accordance with the Digital Transformation Agency's (DTA) *Policy for responsible use of AI in government*, the following information provides the Workplace Gender Equality Agency's statement on Artificial Intelligence (AI) Transparency.

Consistent with Policy for Responsible Use of AI in Government, an AI system is a machine-based system that, for explicit or implicit objectives, infers, from the input it receives, how to generate outputs such as predictions, content, recommendations, or decisions that can influence physical or virtual environments. Different AI systems vary in their levels of autonomy and adaptiveness after deployment. Whereas automated systems range from traditional rules-based systems (for example a system which calculates a rate of payment in accordance with a formula set out in legislation) through to more specialised systems which use automated tools to predict and deliberate, including through the use of machine learning.

Usage

At this time, WGEA does not employ AI in service delivery. AI is not use in compliance, auditing, or statutory decision-making processes.

WGEA uses AI to enhance workplace productivity and support corporate and enabling functions. These applications focus on streamlining internal processes and automating routine tasks. Use tools like automated document summarisation and virtual assistants to streamline workflows and improve efficiency.

Public interaction and impact

At this time, WGEA is not using AI in any way that members of the public may directly interact with, or be significantly impacted by, without a human intermediary or intervention. The WGEA is using AI in the domain of Corporate and Enabling, and usage pattern of Workplace Productivity.

Monitoring and Accountability

The Chief Operating Officer was designated as the accountable official on 19 December 2024.

As the accountable official, the Chief Operating Officer is responsible for ensuring the compliance of AI use in accordance with internal and external policies, and relevant regulations and legislation within the Agency.

Responsible AI usage policy

As part of the governance of AI use in the Agency, a responsible AI usage policy will be developed to ensure alignment with the resources provided by the Digital Transformation Agency.

Contact Information

For inquiries or feedback regarding WGEA's use of AI, please contact us at wgea@wgea.gov.au.

Review and Updates

This AI Transparency Statement was last updated on 25 February 2025. It will be reviewed and updated annually or when significant changes occur.